

## ADMISSIONS POLICY

**Our mission:** OIS - Oeiras International School is committed to promoting a respectful community of independent and passionate lifelong learners who are aware of their roles and responsibilities in an ever-changing world. To this end we offer a variety of learning experiences within a supportive and challenging environment of rigorous academic programs.

**Our vision:** Quality international education throughout the school with a special focus on the development of the Sciences, the Technologies, Engineering and the Mathematics (STEM); the backward planning of the IB-MYP from the IB-DP and the IBCP; the well-being of the OIS community. This involves all students, teachers and staff, parents, founders and friends.

### Values:

- **INTEGRITY** - OIS fosters an honest, honourable and fair environment.
- **RESPECT** - OIS builds character by fostering respect for ourselves and others, regardless of beliefs and creeds, as we contribute to building a better society.
- **COMMITMENT & SERVICE** - OIS promotes reliability and dependability in work and studies, as well as selfless actions of service in the school community and beyond.
- **GROWTH** - OIS respects the diverse background and needs of all members of our community. Understanding these differences and working cooperatively, each individual can reach his / her full potential.
- **EXCELLENCE / PERSONAL CHALLENGE** - OIS celebrates excellence and honours commitment to personal growth toward one's full potential, understanding that failure is a necessary part of the path to success.

**Our admissions policy is commensurate with our vision and values.**

### Guiding principles:

- The school accepts students between 10 and 18 years of age\* regardless of ethnicity, religious belief, nationality, social background or gender and wishes to promote learning and cultural and international understanding.
- Oeiras International School is committed to attracting students who have a positive attitude and wish to be involved in the Middle Years, the Diploma and the Career Related programmes of the International Baccalaureate.
- Students will receive appropriate support to achieve their academic and social potential.

### **Priorities for admission:**

- Present students, students of OIS staff and founding members will have the first priority for places in the following year.
- Second priority is for siblings of students who are already students at the school.
- International applicants have third priority.
- Other applicants will be accepted as they apply, as long as there is space in the school, and subject to the procedures set out below.
- Under equal previous conditions an offer will be made to the student with the best previous academic records.

### **Restrictions on admission:**

- A learning support programme has been developed at Oeiras International School as in any other inclusive IB World school. Applicants with severe emotional needs cannot be catered for.

### **Procedures for admission:**

It is the intention of the school to accept applicants

- After a language profiling and Maths test have been completed, as well as the questionnaire sent to the former school, having been received. For Year 12 acceptance, ISCO or Futurewise profiling will be analysed.
- When both the parents or guardians and the school, have assured themselves that joining the school is in the best interests of the student.
- When it has been decided which level is appropriate for the applicant after receiving full academic records from the previous school and profiling and Maths Test have been analysed.
- After parents have completed the registration form and the student has signed the Academic Honesty, IT Use and Code of Conduct Agreements with the School.
- When the contract between the school and the parents has been signed and the registration fee has been paid.

The school has no deadline for applications, and students may be admitted during the academic year. If acceptance takes place after the winter break, school fees are payable for the second semester only. If parents are in doubt whether the student will be successful at the school, a week's trial period can be arranged. This trial period is free of tuition charge if it is decided that the child is not to join the school permanently.

### ***Policy reviewed as needed, then approved at ELT and Board levels.***

Note: in order to ensure that teaching and learning is differentiated to meet the needs of students, it is very important to receive relevant and available documentation from any previous school and to have an interview with the applicant accompanied by parents.

### Minimum Requirements for Admission to the IB Diploma Programme

- \*An MYP Certificate or *equivalent* (Eg: IGCSE, GCSE) is required for admission to the IB Diploma Program (DP) and IB Careers Program (CP).
- \*Given the linguistic demands of the IB DP, students must have a minimum 5/7 in English Language Acquisition Capable Phase 4 or equivalent at the end of Y11 Term 3.
- \*For DP Mathematics HL, a minimum 5/7 in MYP Mathematics Extended or equivalent.
- \*For DP HL subjects, a minimum 5/7 in the MYP same, related or equivalent subject.
- \*For DP SL subjects, a minimum 4/7 in the MYP same, related or equivalent subject.

\*Students who do not meet the English language or other requirements of the DP, must take the CP.